

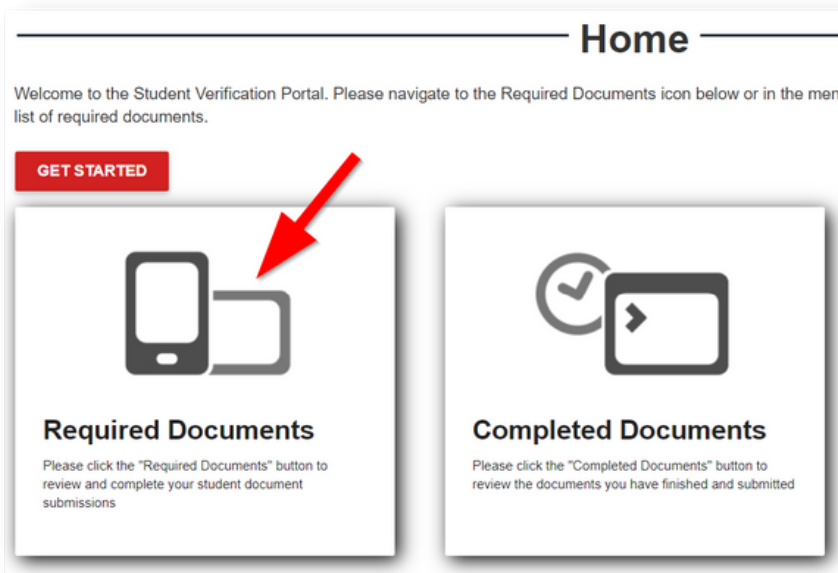
How to Complete the Verification Worksheet for V4 or V5



You were selected by the Department of Education to provide this information to our office.

The fastest and easiest way to complete this requirement is to physically come into our office with a copy of your non-expired government issued photo identification.

If you're not able to come to our office, you should follow the instructions below and take special note that the required documentation **MUST** be signed by a notary public.

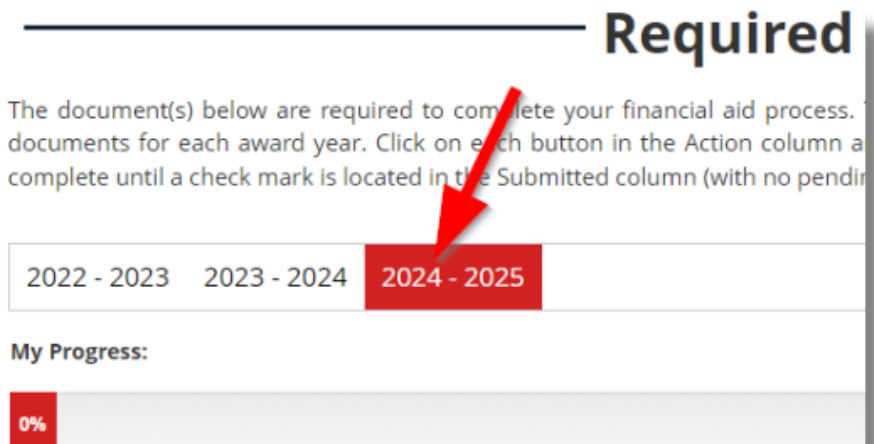


Access your verification portal – <http://www.financialaid.wisc.edu/verificationportal>

Log In with your UW-Madison NetID and password

Click on the **Required Documents** tile

Make sure to click on the correct academic year.



Then, click on the **blue link** for the required document to download and make sure to physically print to fill out and sign.

Upload a File

Click the link below to download a blank pdf document. Once you (and your spouse or parent if applicable) have completed and signed the document, select "I am ready to upload" radio button and follow the upload instructions.

[Download 2024-2025 Dependent Verification Worksheet V5 Form](#)

Please select one of the following:

I am ready to upload

Complete Section A: Student Information and read the Statement of Educational Purpose.

Then, take the document to a notary public to hand sign the document in front of them and have it notarized. You will sign the document in two different places!

****Most banks or credit unions have a notary public on staff as a free service.****

Lastly, upload your completed and notarized worksheet and copy of a government issued photo ID to your Verification Portal.

If you need a paper copy mailed to you, please contact our office.

Upload a File

Please select one of the following:

I am ready to upload

Please select the type of document you are uploading:

2024-2025 Dependent Verification Worksheet V5

Please browse for files to upload:

BROWSE...

PDF, JPG and TIFF files are accepted
Please upload multi-page documents in chronological order.

UPLOAD **CANCEL**